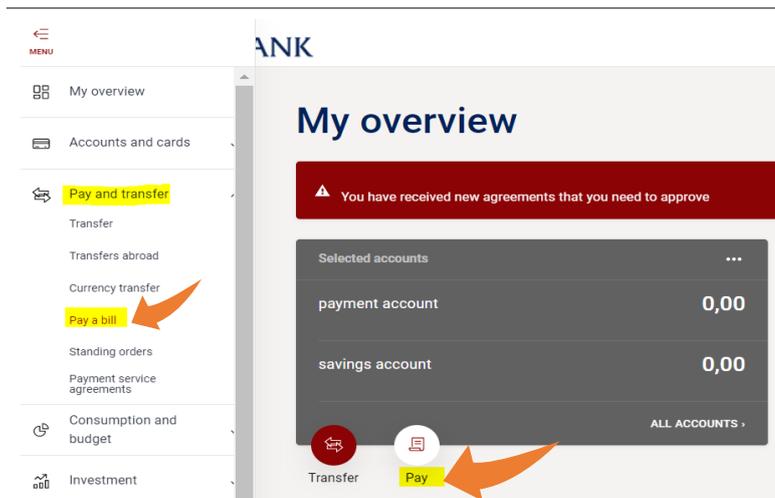


# Make a payment – payment form

Do you need help? Contact our Online Banking Support  
Tel., Retail: (+45) 70 80 10 70 – Tel., Business: (+45) 70 80 10 71



Select the icon 'Pay'  
on the 'My overview' page

or

Select 'Pay and transfer' in the menu on the left,  
followed by 'Pay a bill'

Enter the information printed on the  
payment form:

1. Enter amount
2. Select the account from which the amount is to be withdrawn
3. Enter or select payment date  
– If the field is left empty, the payment will be made as soon as possible
4. Enter text to appear on your account statement
5. Select FI code from the drop-down list
6. Enter payment ID
7. Enter FI creditor number – You find the information for items 5, 6 and 7 at the bottom of the payment form  
– e.g.:

Til maskinel aflæsning - Undgå venligst at skrive i nedenstående felt

+71< 0000000000000000+0000000<

8. Click 'Next' and approve your payment with MitID

If the payment date is today, you will be able to see the payment in the list of transactions.  
If the payment date is tomorrow or later, you will be able to see the payment under 'Future payments', where you can also delete or change payments.